

**Jordan Valley District Library  
Board Meeting  
Wednesday, June 24, 2026  
4:00 p.m.**

**Present:** Tom Breakey, Phyllis Daily, Joy Hettig, Margaret Manor, Nikki Skrocki, Susan Stump, Steve Umlor and Director Dawn LaVanway

**Absent:** Vacant

**Call to order**

Tom Breakey called the meeting to order at 4:00 p.m.

**Budget Hearing**

The budget was up for public discussion.

**Recognition of Audience**

None

**Adjournment**

Motion by Susan Stump, seconded by Joy Hettig to adjourn the public hearing at 4:01 p.m.

**Call to order**

Tom Breakey called the meeting to order at 4:02 p.m.

**New board member**

Margaret Manor appointed by the City introduced herself.

**Approval of Agenda**

Motion by Nikki Skrocki to accept the agenda seconded by Susan Stump. All ayes, motion carried.

**Approval of Minutes**

Motion by Steve Umlor, second by Nikki Skrocki to accept the April 22, 2026 minutes. All ayes, motion carried.

**Treasurer's Report**

Motion by Susan Stump, second by Joy Hettig to accept payment of the bills, balance sheet, month to date and YTD reports. All ayes, motion carried.

**Unfinished Business**

Committee Report-

Motion by Phyllis Daily, second by Steve Umlor to approve a yearly COLA for Director beginning January 2027 for three years. Based on the Federal CPI Index in November of the previous year. The COLA salary adjustment will cap at the 3%. All ayes, motion carried.

Discussion on health insurance with dental/optical. Nikki will look into rates for single person health insurance with dental/optical and \$1,000 fund to be used for expenses for dental & optical.

### **New Business**

#### L4029 –

Motion by Susan Stump, seconded by Phyllis Daily to approve of the L4029 form. 6 ayes, 1 nay. Motion passed.

#### Strategic Plan-

Motion by Tom Breakey, seconded by Nikki Skrocki to approve the strategic plan for 2026-2027. All ayes, motion carried.

#### Budget 2026 - 2027-

Motion by Joy Hettig, seconded by Susan Stump to approve the budget for 2026-2027. All ayes, motion carried.

#### Meeting dates 2026-2027-

Motion by Susan Stump, second by Joy Hettig to approve the meeting dates for 2026-27. All ayes, motion carried.

#### Board Officers-

The bylaws were suspended so the same officers could be nominated for another year. Motion by Susan Stump, second by Phyllis Daily. All ayes, motion carried.

#### Trustee Representation-

Discussion on exploring the options of having the townships/city have equal representation on the Library board, term limits changed so not half the board up every two years and moving to a seven member board.

Motion by Tom Breakey, second by Joy Hettig to that we forward this issue to the attorney and ask the attorney to expedite the process. All ayes, motion carried.

### **Director's Report**

Director highlighted things on her written report.

Motion by Tom Breakey, second by Joy Hettig to have the attorney suggest updates to the board bylaws. All ayes, motion carried.

### **Audience recognition-**

Five guests in audience.

Mary Sue Cardwell read a statement about joining consortium.

**Adjournment**

Meeting adjourned at 5:57 p.m.

Respectfully submitted

A handwritten signature in black ink that reads "Susan Stump". The script is cursive and fluid, with the first name "Susan" and the last name "Stump" clearly distinguishable.

Susan Stump, Secretary